



# **CLERICAL AND ADMINISTRATIVE EMPLOYEES (STATE) AWARD WAGE SCHEDULE**

---

Level 3, 222 Pitt Street Sydney NSW 2000

PO Box A2178 Sydney South NSW 1235

Telephone: 02 8267 4365

Fax: 02 8267 4225

**WAGE RATES**

**DATE OF OPERATION;** Effective from the first pay period to commence on or after 23 June 2002

<b>JUNIOR – Stenographers, computer ops, data process machines ops, etc.</b>				
<b>Age</b>	<b>Weekly \$</b>	<b>Part-time \$</b>	<b>Casual \$</b>	<b>Holiday 1/12</b>
At 17 years of age	250.00	6.58	7.90	0.66
At 18 years of age	308.90	8.13	9.76	0.81
At 19 years of age	353.10	9.29	11.15	0.93
At 20 years of age	416.85	10.97	13.16	1.10
<b>All other Juniors</b>				
U 17 years of age	187.65	4.94	5.93	0.49
At 17 years of age	234.90	6.18	7.42	0.62
At 18 years of age	287.95	7.58	9.10	0.76
At 19 years of age	326.50	8.60	10.32	0.86
At 20 years of age	384.20	10.11	12.13	1.01
<b>ADULTS: NB The part-time &amp; casual rates are based on 1/38 the of the weekly wage</b>				
<b>Grade</b>	<b>Weekly</b>	<b>Part-time per hr</b>	<b>Casual per hr</b>	<b>Holiday 1/12</b>
Grade 1	470.60	12.38	14.86	1.24
Grade 2	491.50	12.93	15.52	1.29
Grade 3	525.20	13.82	16.58	1.38
Grade 4	566.90	14.92	17.90	1.49
Grade 5	627.50	16.51	19.81	1.65

**ALLOWANCES**

Effective: from the first full pay period to commence on or after 23 June 2002			
Saturday Loading		Car Allowance	
Adults	\$13.55pw	1500cc & under	\$78.40pw
Juniors	\$9.15pw	Over 1500cc	\$96.90pw
First-aid allowance	\$8.10pw	Incidental use	\$0.53pkm
		Meal Allowance	\$9.85

**PLEASE NOTE:** The part time and casual rates in this wage summary are calculated on a 38-hour week basis. The award prescribes that part time rates are calculated by dividing the weekly rate by the number of hours worked by weekly employees in the establishment, or, where there are no weekly employees, by 38, whichever is less. The casual rate is calculated by loading the part time rate by 20%. A further 1/12 of this amount is payable in respect of the entitlement to pro rata holiday pay under the Annual Holidays Act 1944.