



UNITING CHURCH IN AUSTRALIA SYNOD OF NSW AND THE ACT

PAYROLL FEE AUTHORISATION

1. To be completed by authorised representative of the organisation
2. Completed forms to be attached to Employee or Minister Data Documents as applicable
3. Completed forms are to be sent by the authorised representative for the organisation to:

**Payroll Bureau Service – Uniting Resources**

**PO Box A2178 Sydney South NSW 1235**

**P: (02) 8267 4369**

**F: (02) 8267 4225**

**E: lenaa@nsw.uca.org.au**

\_\_\_\_\_, and \_\_\_\_\_, on behalf  
(Must be Authorised UFS Signatory) (Must be Authorised UFS Signatory)

of \_\_\_\_\_ accept and agree to pay the  
(Print name of Organisation)

nominated payroll bureau service fees every financial year.

I accept that every June I will be advised in writing of the amount payable and a deduction of the fees due will be automatically deducted on July 1 from our UFS Payroll account number as a one off payment for the whole fee due.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Must be Authorised UFS Signatories)