



# Uniting Resources – Property Services

M

P O Box A2178 Sydney South 1235

Phone: 8267 4340 or 8267 4350. Email: [insurance@nsw.uca.org.au](mailto:insurance@nsw.uca.org.au)

**Congregation Name:** \_\_\_\_\_

**CURRENT BUILDINGS & CONTENTS INVENTORY as at** \_\_\_\_/\_\_\_\_/\_\_\_\_

The following calculation and square meter rates may be used to calculate the sum insured on your buildings, they are not intended to remove the need for professional valuations, the Uniting Resources Board requires that the properties be revalued professionally every 5 years.

**The following may be used between professional valuations as a guide.**

It is the church's property committee's responsibility to ensure the buildings and contents are fully insured for replacements.

House = \$ 1050.00 / square meter    Hall = \$ 2200.00 / square meter

**Breakdown**

Building Sq m Rate (basic)	.....	x
Building Size	.....	
Building Base Insurance Value	.....	=
Add Special Features **		
Extended Value	.....	=
Rubbish Removal	10%	..... +
Fees and charges	10%	..... +
Sum Insured	_____	=

\*\* Some general ideas for additions

1. Higher ceilings than 2.4m (add \$125.00 per square meter)
2. Internal Timber Paneling (add \$150.00 per square meter) higher if Western Red Cedar
3. Heritage House (double the rate if under order to reinstate)
4. Add fences (@ \$100.00 per linear meter)
5. Add Pools
6. Stain Glass (or Leadlight) windows
7. Add Spas
8. Add Decks / Pergolas ( \$215.00 / \$110.00 per square meter)
9. Add Vergola (\$1250.00 per square meter)

This list should not be considered exhaustive, but rather designed to help you consider any extras that need to be calculated. If you have any questions please contact Uniting Resources – Property Services.

## CHURCHES

While the above formula will be used by a professional we recommend that their services be obtained,

Some items can vary considerably in costs, stain glass vs Stain crystal windows are similar in appearance but not in cost e.g: Glass (\$350.00 per sq m) Crystal (\$2500.00 per sq m).

Square meter rates do not exist for steeples or bell towers etc.

Professional valuation should not cost more than \$500.00



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<b>Manse</b>	
Buildings	\$
Contents	\$
<b>Church</b>	
Buildings	\$
Contents	\$

<b>Hall</b>	
Buildings	\$
Contents	\$

**TOTAL BUILDINGS**  
**TOTAL CONTENTS**

\$
\$

## CHURCH CONTENTS

Carpet	
Blinds	
Fans	
Light Fittings	
Pews	
Organ & Keyboard	
Sound Equipment	
Overhead Projector Etc	
Notice board	
Communion Table	
Baptismal Font	
Lectern	
Hymn/Chorus Books	
Bibles	
Small Tables/Bookcase	
<b>OFFICE &amp; VESTRY</b>	
Computer	
Fax/Telephone	
Photocopier	
TV/Video & Stand	
Furniture/guillotine/cupboard	
Communion trays & glasses	
Sundries	
<b>TOTAL CHURCH</b>	<b>\$</b>

## HALL CONTENTS

Carpet	
Fans	
Light Fittings	
Chairs	
Tables	
Keyboard	
Notice Board	
<b>CLEANING CUPBOARD</b>	
Vacuum cleaner, broom, mops etc.	
<b>KITCHEN</b>	
Crockery	
Cutlery	
Vases	
Fridge	
Urns	
Jug/Toaster & Teapots	
Microwave	
Stove	
Fire extinguisher	
Sundries	
<b>TOTAL HALL</b>	<b>\$</b>