



Uniting Resources – Property Services

K

P O Box A2178 Sydney South 1235

Phone: 8267 4340 or 8267 4350. Email: insurance@nsw.uca.org.au

PUBLIC LIABILITY RISKS – QUESTIONNAIRE

1. Do external lights operate on a time switch?
(Allowing safe exit from the building) Yes/No
2. Similarly, is access to parking well lit? Yes/No
3. Are all steps in good condition and have non-slip tape attached? Yes/No
4. Does the Church & Hall have emergency exit signs? Yes/No
5. Are exit doors able to be opened without use of key? Yes/No
6. Do all stairs have handrails fitted? Yes/No
7. Is all low level window glass laminated to avoid injury through
accidental breakage? Yes/No
8. Are all fire extinguishers serviced at least each 12 months? Yes/No
9. Are all footpaths in good condition with no uneven or raised pavers
or concrete edges? Yes/No
10. In wet weather, do paths or stairs become slippery? Yes/No
11. Do you have “Danger – Wet Floor” signs exhibited when raining
and take action to mop & dry floors regularly? Yes/No
12. Do entry points to building have raised metal strips that constitute
a trip hazard? Yes/No
13. Do you inspect seating (chairs/benches) regularly? Yes/No
14. Is playground equipment in good condition and complies with
Australian Standards? Yes/No
15. Does the Church grounds have trees with protruding roots or have
dead limbs that regularly fall? Yes/No